



Troop Committee Position Description/Agreement

Purpose: To provide support to the Troop Leadership Team and give service to the girls in the troop to ensure balanced program opportunities and girl satisfaction.

Accountability: Accountable to and partners with the Troop Leadership Team (Troop Leaders, Co-Leaders and Assistant Leaders).

Principal Duties: Each member of the Troop Committee should check the responsibilities that she/he will carry out. All responsibilities should be assigned among the members of the Troop Committee. Some responsibilities apply to all members.

- _____ Substitute when a member of the Troop Leadership Team is unable to attend a troop meeting.
- _____ Ensure continuity of the troop by recruiting troop leadership as needed.
- _____ Secure consultants and other adults who can share their skills with the troop.
- _____ Write and distribute a monthly newsletter for parents/guardians.
- _____ Make telephone calls.
- _____ Provide transportation for field trips and/or camping trips.
- _____ Assist with troop registration.
- _____ Maintain accurate troop records, such as individual girl and troop achievements.
- _____ Care for leader's children during troop meetings and activities.
- _____ Manage the troop Fall Product Sale.
- _____ Manage the troop Cookie Program and Sale.
- _____ Provide refreshments for troop meetings and activities.
- _____ Wordprocessing, and make copies for the troop.
- _____ Secure a sponsor for the troop.
- _____ Assist with troop program activities.
- _____ Be the troop's first-aider.*
- _____ Be the troop's camping coordinator.*
- _____ Share expertise, special interests, or hobbies:

_____ sewing, needlework	_____ cooking	_____ team sports
_____ arts & crafts	_____ computers	_____ photography
_____ games	_____ nature	_____ geology
_____ songs	_____ dance	_____ woodworking
_____ other _____		

*Training required and provided by the Council.

Qualifications:

- Become a member of Girl Scouts of the USA.
- Be a positive role model for girls.
- Be committed to the needs and interest of the girls.
- Subscribe to the principles of the Girl Scout Movement.
- Follow GSUSA and Girl Scouts of Texas Oklahoma Plains policies, standards, and procedures.

Term of Service – as needed, up to one year.

Print name: _____ Troop # _____

I accept this position: _____
Signature Date

Address: _____

Daytime #: _____ Evening #: _____ E-mail: _____

Appointed by: _____
Signature of a Troop Leadership Team member Date