



Learning Opportunities Registration Form

After completing this form, please mail to the regional office nearest you. If paying by credit card, you may register by fax to the locations below:

Girl Scouts of Texas Oklahoma Plains, Inc.
Registration Department
6011 West 45th Avenue
Amarillo, Texas 79109
Tel. 806-356-0096
Fax: 806-356-0099
registrationAMA@gs-top.org

Girl Scouts of Texas Oklahoma Plains, Inc.
Registration Department
4901 Briarhaven Road
Fort Worth, Texas 76109
Tel. 817-737-7272
Fax: 817-732-1261
registrationFW@gs-top.org

Girl Scouts of Texas Oklahoma Plains, Inc.
Registration Department
2567 74th Street
Lubbock, Texas 79423
Tel. 806-745-2855
Fax: 806-748-0769
registrationLub@gs-top.org

Please mark which course you are taking: [] Home Study [] Class Room Course

Course Name _____ Course Date _____

First Name _____ Last Name _____

Street _____ City _____ State _____ Zip _____

Day Phone _____ Evening Phone _____

Email (will be used for confirmation) _____

Position _____ Troop # _____ Grade Level _____ Service Unit _____

Special Needs _____

Total Amount Enclosed \$ _____ [] VISA [] MasterCard [] Discover [] American Express

Card # _____ Exp. Date _____

Signature _____ Date _____

Please make checks payable to Girl Scouts of Texas Oklahoma Plains, Inc.

For office use only: DE _____ Initials _____

How to Register for Adult Learning Opportunities

- All learning opportunity course registration must be sent in with fee unless otherwise noted.
Please register at least seven days before the date of the course to ensure it is not canceled.
Registrations will be accepted by mail, fax or they can be taken to the Girl Scout Office near you.
To benefit from a classroom experience, we strongly suggest a minimum of five adults registered for the course.
Exceptions may be made in extenuating circumstances due to the lower volunteer population in an area. This decision will be made by the Volunteer Services Department.
Arrive at least ten minutes before the course starts to allow time for sign-in and settling in.
Participants will be notified with a confirmation two weeks after registration is processed.

Fees for Adult Learning Opportunities

- Check all Council publication for course fees.

Cancellations/Refunds

- To cancel registrations, contact the registrar at the regional office in your area.
Check the Compass for additional cancellation policies.
If you cancel seven days prior to a learning opportunity a refund will be issued minus a 20% processing fee.
Cancellations six days or less no refunds will be issued except for medical reasons. A written request for a medical refund must be received within 30 days with a doctor's note.

Learning Opportunities Waiver Request

- It is possible to get credit in Girl Scouts of Texas Oklahoma Plains for Girl Scouts courses taken in other Girl Scout Councils. Forms are available online at www.gs-top.org or at the Girl Scout Office near you.

Child Care

- In all fairness to our Volunteer Facilitators and the other participants in course, we respectfully request that children not be brought to the sessions.
Please make your own child care arrangements.